



# MARKETS in NORDEGG

## 2024 VENDOR APPLICATION

This form is a REQUIRED component for all Vendors and must be completed prior to attending our Markets.  
Please note that our primary method of communication with Vendors is via email.

### Vendor Information

First Name. \_\_\_\_\_ Phone. \_\_\_\_\_

Last Name. \_\_\_\_\_ Mobile. \_\_\_\_\_

Company Name. \_\_\_\_\_

Email. \_\_\_\_\_

Mailing Address. \_\_\_\_\_

\_\_\_\_\_

### Market Attendance

Tell us if you are a.

- NEW Vendor (new to **Markets in Nordegg**)     RETURNING Vendor (have previously attended)

Which of [Nordegg's Annual Market Series](#) would you like to attend ?

- Spring Fling** - Outdoors - Community Hall Parking Lot – May (date to be confirmed)
- Nordegg Days - Mountains & Mines Market** - Outdoors – Nordegg Church - September Long Weekend
- NCA's Annual Christmas Market** – Indoors – Community Hall - Second weekend in November

Do you carry insurance for your business for market attendance ? If yes, please attach a copy.

- Yes     No

Who will be attending the market ?

- Myself     Business Partner     Friend / Family Member     Paid Staff     Other. \_\_\_\_\_

Indicate space required.

- Single     Double     Vehicle On-Site     Other. \_\_\_\_\_

Power required ? Please note power is only available at the indoor NCA Christmas Market in November.

- Yes     No

### Market Information

#### Outdoor Markets

A 10'x10' space is provided. You need to provide your own tent / canopy, tables, chairs and display materials. Canopies must be weighted with 20lbs. per corner minimum, weights should be tethered to the canopy - not just around the legs. Sidewalls / tarps are recommended for wet weather. You are responsible for ALL waste disposal within your space.

For inquiries please contact the Market Manager via email [ROADHOUSEarts@gmail.com](mailto:ROADHOUSEarts@gmail.com)

## Product Information

As an **Alberta Approved Farmers' Market**, all **Markets in Nordegg** must adhere to the 80/20 Vendor Rule. That means that 80% of our Vendors must be Albertans selling Alberta products that are grown, produced, handcrafted, processed or baked by you or an immediate family member / staff. Highest priority will be given to “make/bake/grow” (MBG) products.

**80% Product Category.** Check all categories that apply and provide description below.

Arts / Crafts	Agriculture	Artisan Foods
<input type="checkbox"/> Artwork / Fine Art	<input type="checkbox"/> Vegetables	<input type="checkbox"/> Prepared Foods / Meals
<input type="checkbox"/> Sewing / Knitting / Fibre	<input type="checkbox"/> Berries / Fruit	<input type="checkbox"/> Baked Goods
<input type="checkbox"/> Wood Crafts	<input type="checkbox"/> Meat/Fish/Poultry	<input type="checkbox"/> Candy
<input type="checkbox"/> Jewelry	<input type="checkbox"/> Eggs	<input type="checkbox"/> Canned Preserves & Goods
<input type="checkbox"/> Cosmetics/Personal Beauty	<input type="checkbox"/> Dairy	<input type="checkbox"/> Condiments, Dips, Sauces
<input type="checkbox"/> Pet Crafts	<input type="checkbox"/> Honey	<input type="checkbox"/> Pet Foods
<input type="checkbox"/> Other Artisan Crafts	<input type="checkbox"/> Other Agricultural Products	<input type="checkbox"/> Other Food Products

### Product Description.

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### 20% Product Category.

A maximum of 20 % of our Vendors may be resellers of Alberta products, sell products from out-of-province (even if you are also the grower) or sell commercially available products.

**If you fall in this category, please explain.**

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**Please provide a brief business summary for advertising purposes.**

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Website. \_\_\_\_\_

Social Media. \_\_\_\_\_

### Photos.

Please submit a minimum of 3 photos showcasing your products (digital format preferred). Photos will be used for evaluation and approval of new Vendors, as well as Vendor promotion by **Markets in Nordegg**.

For inquiries please contact the Market Manager via email [ROADHOUSEarts@gmail.com](mailto:ROADHOUSEarts@gmail.com)

## Food Vendors.

Food Safety Training is MANDATORY – Vendors MUST submit a copy for market records prior to attendance. These can be obtained for free online via <https://www.albertahealthservices.ca/eph/page3151.aspx>

Please provide a copy of your...

- Alberta Food Safety Basics for Farmers’ Market or Food Safety Alberta Certification
- Food Handling or Mobile Food Permit (if applicable)

Food items (as listed above) are prepared in.

- Home Kitchen
- Commercial Kitchen - AHS approved
- Mobile Kitchen – AHS Permit Number

## Alcoholic Beverage Vendors.

Alcoholic beverages (as listed above) MUST be made & bottled in an AGLC licensed facility.

Prior to attendance, please attach a copy of your...

- AGLC License

## Cosmetic Vendors.

Any substance used to clean, improve or change the complexion, skin, hair, nails or teeth.

All Cosmetic Products MUST comply with Health Canada regulations, Proof of Notification for all your products is MANDATORY. Please attach all copies for market records prior to attendance.

- Proof of Notification

## Declaration.

By submitting this application, I declare to have read the **2024 Vendor Guidelines** for **Markets in Nordegg** provided to me with this form and **AGREE TO FOLLOW ALL RULES DESCRIBED THEREIN AS WELL AS TO MAKE EVERY EFFORT TO BE IN FULL COMPLIANCE WITH ALL APPLICABLE FEDERAL AND PROVINCIAL LEGISLATION.**

By my signature, I hereby certify that the information provided on this form is accurate and complete. I agree to pay the rates as set out in this document. I understand that not all applicants are granted space at the farmers’ market and that it is the right and responsibility of the farmers’ market to decide allocation of space.

Notice of Collection. The personal information collected on this form will be used to manage the farmers’ market and will only be shared with those individuals responsible for managing/sponsoring the market as well as with the Farmers’ Market Specialist with Alberta Agriculture, Forestry and Rural Economic Development. If you have any questions about the collection and use of your information, please contact the Market Manager at 403.322.4682.

Signature of Applicant. \_\_\_\_\_ Application Date. \_\_\_\_\_

*Market fees are due the day of attendance prior to set up, \$25 / booth / day.  
This Vendor Application need only be submitted ONCE a year.*

Please submit electronic files (good quality PDF scans or photos) of application forms and attachments to email address [ROADHOUSEarts@gmail.com](mailto:ROADHOUSEarts@gmail.com) – OR – submit hardcopies of application forms with attachments to our mail address.

MARKETS in NORDEGG  
PO Box 37 Nordegg, Alberta T0M 2H0

For inquiries please contact the Market Manager via email [ROADHOUSEarts@gmail.com](mailto:ROADHOUSEarts@gmail.com)

**For Office Use Only**

Date Application Received. \_\_\_\_\_ Date Approved/Denied. \_\_\_\_\_

Fees Received with Application. \_\_\_\_\_