



Contact email: nordegg.community@gmail.com
 PO Box 98 Nordegg Alberta T0M2H0
 e-transfers to nordegg.community.payment@gmail.com

HALL RENTAL AGREEMENT

Name of contact person: _____

Mailing Address: _____

Phone number(s): _____ Email: _____

Rental date(s): _____ 20____ to _____ 20____

HALL RENTAL RATES:	Per day or any part of one day	\$200.00
	Weekend package (Friday at 12:00 p.m. to Sunday at 3:00 p.m.)	\$400.00
	Outside Tent (With Hall rental ONLY)	\$200.00
	Cleaning fee	\$ 75.00

A damage and booking deposit of an amount equal to but not exceeding the rental amount will be required at time of booking. The deposit is only refundable if the community association receives 21 days notice of cancellation OR if the hall and grounds are left clean and damage free. Cleaning fees must accompany the deposit. Cheques may be made payable to Nordegg Community Association or e-transfer to nordegg.community.payment@gmail.com with your name, contact information and booking date required.

Total payable before keys are released	\$_____
Damages and / or cleaning fees	\$_____
Final payment or refund	\$_____
Date of final payment or refund	_____

I have read the Nordegg Community Hall rental contract and understand the conditions and hereby agree to the terms and conditions set out in this agreement. I acknowledge and agree that breach of any condition may result in extra charges being applied and possible termination of my rental agreement. I further agree that the Nordegg Community Association is only responsible for hall bookings on a volunteer basis and will in no way be held responsible for damages, theft, loss, injury or accidents incurred during or because of my function.

Dated: _____ Renter: _____
 (day/month/year) (print) (signature)

NORDEGG COMMUNITY ASSOCIATION USE ONLY

Liquor License received yes / no Certificate of Insurance received yes/ no



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USEAGE INFORMATION AND RENTAL CONDITIONS

Nordegg Community Hall and Association accepts no responsibility or liability for use of the hall or grounds. Usage is entirely "AT OWN RISK".

The Nordegg hall has parking for approximately 50 'light weight' vehicles.

The hall building is a non-smoking facility but there are ashtrays supplied on the front deck of the building, please use these instead of littering the grounds.

AT NO TIME is any property of the Nordegg Community Hall to be removed or moved from the building or grounds without prior written consent of the Nordegg Community Association. This includes, but is not limited to, chairs, tables, kitchen supplies, etc.

The renter will be held responsible for any and all damages incurred during their function and until keys for the hall has been returned. The renter will also reimburse the Nordegg Community Association for any cost of repairs and / or cleaning of the hall and grounds if the amount exceeds the security (damage) deposit.

Nordegg hall and / or Nordegg Community Association are not responsible for lost or stolen items.

HALL	maximum seating capacity	250 (chairs only)
	maximum seating capacity	200

(Note: tables & chairs for 100 provided remember that all exits must have a 10-foot access left clear)

KITCHEN	coffee urns provided
	Nordegg hall does not provide table settings, cutlery, glasses, etc.

DECORATING	ABSOLUTELY no nails, staples, pins, tacks, etc. on painted walls in any part of the hall. Only non-marking tape and hooks may be used – example: painters tape or 3M non-marking hooks.
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CLEANING	Renter must remove all garbage.
	Renter must remove all empty bottles / cans, wedding gifts, etc.
	Renter must remove all food at the end of the function from refrigerator, cupboards, etc.
	Renter must ensure the kitchen is left clean and damage free.
	Renter must ensure washrooms are clean and operational.
	Renter is responsible for any damage done to the grounds and / or buildings. (Damage to the above will result in extra charges.)

Dated: _____
(day/month/year)

Renter: _____
(print)

(signature)



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SERVING OF ALCOHOLIC BEVERAGES

The PAL program offers renters the opportunity to purchase insurance that is over and above the coverage offered by the insurance provided to all users through Clearwater County. This extra insurance is available through most insurance agencies and is protection against liquor liability suits for people who use Liquor License Board Special Occasion Permits.

MANDATORY COVERAGE — If there will be liquor at your function, the Clearwater County Insurance Policy requires that you obtain Host Liquor Liability Insurance naming Clearwater County and the Nordegg Community Association as additional insured.

Renters are responsible for obtaining all necessary permits, licenses and insurance for their function.

The renter must provide a "**Certificate of Insurance**" for the "Host Liquor Liability" policy from a licensed insurance agent or broker for no less than two million dollars (\$2,000,000.00) and naming the Nordegg Community Association and Clearwater County as "additional insured" under such liability policy, no less than 7 days prior to the function. Failure to provide proof of insurance or the serving of alcohol without the knowledge of the Nordegg Community Association will result in your rental agreement being terminated without notice and the loss of deposit and / or rental amount.

The renter shall at all times and without limitation; indemnify and save harmless the Nordegg Community Association and Clearwater County, its officers, employees, volunteers and all other representatives from and against all liability, claims, actions, losses, costs or damages arising out of your actions or omissions. The condition will survive the termination or expiry of the agreement.

Is there to be alcohol at this function? Yes / No

Dated: _____ Renter: _____ _____
(day/month/year) (print) (signature)

The Nordegg Golf Course is adjacent to the Nordegg Community Hall parking lot. Please do not drive or trespass onto the Golf Course Grounds. For picture at the course requests, call Cheryl at 721-2003.

Additional parking is available on the north side of the Nordegg Lodge.

For hall viewing and booking information please contact either:

Florrie Huckle – 780-405-9681 or Wayne Carpenter – 403-844-1965